

20 November 2018

Policy, Projects & Resources Committee

Parking Order Report

Report of: Greg Campbell, Director of Operations

Wards Affected: All Wards

This report is: Public

1. Executive Summary

- 1.1 To add the car parks listed in Appendix B to the Council's Off Street Parking Order and to introduce parking restrictions where required in these car parks to control parking.

2. Recommendation(s)

- 2.1 **Amend the Council's Off-Street Parking Order by adding the car parks and parking restrictions listed in the attached Appendix B.**
- 2.2 **Delegate authority to the Director of Operations, Section 151 Officer in consultation with the Chair of Policy, Projects and Resources and relevant Ward Councillors to finalise the detail in the schedules.**

3. Introduction and Background

- 3.1 The following report identifies the car parks it is proposed to add to the Council's Off-Street Parking Order.

Resident Housing Sites

- 3.2 The Housing Manager reported to the Community, Health and Housing Committee on 11 September 2018 (Min 125), Appendix A, it was resolved to UNANIMOUSLY:
- That the Committee approved the inclusion of the listed car parks to be included in a parking order (Appendix A and B), to enable enforcement and relieve pressure on parking for Council Tenants and Leaseholders.*
- That the Committee passes on the request for the additional sites to be included in the parking order to be considered at the next available Policy, Performance and Resources Committee meeting.*

That a consultation takes place with residents to outline the options with regards to enforcement and take into account any preferences or requirements for specific sites”.

Summary of the Housing Report

- 3.3 Housing continue to tackle numerous parking issues across the borough in parking areas within the Housing portfolio of properties, but their powers are currently limited.
- 3.4 In 201,7 after consultation with residents a pilot scheme was launched in Warley at Gibraltar House, Mayflower House and The Keys. The car parks were added to the parking order and residents were offered permits to park. After a year minor changes were made to the restrictions as a result of the experience gained and representations from residents.
- 3.5 Very few complaints have been received.
- 3.6 As a result of this successful pilot it is proposed to add a further 25 resident car parks to the parking order.
- 3.7 Each car park has been assessed and in consultation with residents appropriate restrictions will be introduced. Either
 - Resident only parking during specified periods or at all times or
 - Free parking at all times

Consultation

- 3.8 Housing Officers have consulted generally with residents at resident meeting and through their councillors and specifically on the detailed recommendations since Community, Health and Housing Committee held on 11 September 2018.
- 3.9 It is anticipated that responses will be worked through and concerns and issues will be addressed prior to implementation. Initial feedback from residents is attached at Appendix C.

London Road Cemetery

- 3.10 The area within the cemetery is being used as a long stay free car park resulting in a number of incidents when hearses and funeral cars have had difficulty reaching the Chapel. Although some of the problems are caused by mourners and those tending graves a significant number of these vehicles remain on the site all day and it is therefore believed they belong to local workers and commuters. The situation has worsened since the introduction of additional on street restrictions close to the cemetery.
- 3.11 The formal car park in the grounds of the cemetery is being expanded and resurfaced which will allow mourners to park more easily but it is also likely that it will attract all day parkers and accordingly there is a need to introduce restrictions.

- 3.12 Parking enforcement on this site will be undertaken sensitively with the parking team working closely with the management of the cemetery to ensure that funerals are not disrupted by inappropriate enforcement patrols.
- 3.13 It is proposed to:-
- limit parking to 2 hours with no return for 4 hours
 - Permit parking for the residents of the two properties on the site
- 3.14 Consultation will be limited to the residents of the two properties, but it is not believed that they will be adversely affected.

Merrymeade House Site

- 3.15 This is a complicated site with a mixture of users. Uncontrolled all day free parking is a growing issue that has now reached a level where users of the facilities at the site are being adversely affected.
- 3.16 The recommendations address the diverse need of the users by protecting the parking facilities whilst at the same time maintaining the ability of residents to park. By reducing the maximum time, a casual parker may park, it is likely that a significant amount of parking space will be freed up for legitimate users of the Hall and grounds.
- 3.17 It is envisaged that the introduction of parking restrictions will assist and encourage use of the site for its intended purpose
- 3.18 It is proposed to: -
- limit parking to 2 hours with no return for 4 hours for casual parkers
 - To introduce 2 permit schemes:
 - (a) for staff, customers and visitors who need to stay for longer than 2 hours and
 - (b) for residents and their guests
 - Create two 30 minute drop-off /pick- up areas for parents using the nursery.
- 3.19 It is proposed to consult on these proposals with all the interested parties who currently park legitimately on the site or have customers or staff who do so.

4 Implications

Financial Implications

Name & Title: Jacqueline Van Mellaerts, Interim Chief Finance Officer

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- 4.1 The cost of implementation is likely to be in the region of £25,000 and will include upgrading the car parks to include relining and resigning. However some of these

costs could be recoverable from the Housing Revenue Account due to the sites being housing specific.

- 4.2 Potentially additional Civil Enforcement Officers may be required, because of the number of parking orders that have been increased. Any changes to the Council's establishment will be approved by the Council's normal recruitment process and relevant justification of the new role.

Legal Implications

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- 4.3 Under Section 32 Road Traffic Regulation Act 1984 where it appears necessary to a local authority to provide suitable parking places for vehicles it may provide off-street parking places. The same section empowers maintenance of such parking places by the authority.

Other Implications (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

- 4.4 None

5. **Background Papers** (include their location and identify whether any are exempt or protected by copyright)

- 5.1 None

6. Appendices to this report

Appendix A – Report to Community, Safety and Housing Committee

Appendix B – Proposed Car Parks restrictions

Appendix C – Resident Feedback

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